



CASA for Children of Klamath County
403 Pine Street, 3rd Floor
Klamath Falls, OR 97601
541-885-6017

_____, 20____.

Child Welfare Caseworker
Department of Human Services
700 Klamath Avenue
Klamath Falls, Oregon 97601

Re: In the Matter of _____

Case No. _____

Dear _____

_____ has been appointed by Judge _____
as the CASA for the above child(ren). Enclosed is a copy of the signed Order. CASA looks forward to partnering with you as we advocate for these child(ren).

1. **Court Reports.** CASA volunteers are a party to the case. Thank you for e-mailing your court reports, Action Agreements and other documents relating to the child to _____@co.klamath.or.us.
2. **Meeting Notification.** Please notify CASA of the following meetings involving the child and family.

DHS Meetings.

- "All DHS staff and family (FDM) meetings relevant to the child;
- Sibling planning conferences;
- Placement change of the child;
- Current caretaker committee meetings; and
- Adoption committee meetings."

Educational Meetings. CASA understands that among the risk factors facing youth in foster care, it is low educational achievement that has the most adverse effect on long-term adjustment. Please notify CASA of any meetings relating to child's education; e.g., IFSP, IEP, etc.

Medical Needs. Please notify CASA of meetings regarding children's health, mental health and developmental needs.

3. **Child's Placement.** Please notify CASA of any change in placement including: (1) move to a new foster home; (2) return home; (3) parents' change of address following reunification; (4) placement out of the area; (5) placement at Klamath County Juvenile Detention Facility; or (6) "runaway status".

4. **Court Hearings.** If you request a setover, please notify CASA by e-mail at _____@co.klamath.or.us. Additionally, if the child is scheduled to appear in a related court appearance; e.g., juvenile delinquency, please notify CASA.

CASA recognizes the importance of attachment for a child. In addition to advocating for the child, we will monitor parents' compliance with court ordered services as they work toward family reunification.

We look forward to working with you. Enclosed is a contact sheet and CASA sticker for your case file.

Sincerely,

cc: The Honorable _____, Father's Attorney
_____, Child's Attorney
_____, Mother's Attorney



CASA Contact Information

CASA Volunteer: _____

E-Mail: _____@co.klamath.or.us

Phone No. _____

Cell: _____

CASA Offices: CASA for Children of Klamath County
403 Pine Street, 3rd Floor
Klamath Falls, Oregon 97601
(541) 885-6017